**SUPPLEMENTAL USER AGREEMENT**

Nor Cal Courier & Legal Services

268 Bush Street, #4042

San Francisco, CA 94104

This Supplemental User Agreement (“Agreement”) is the mutual understanding of File & ServeXpress, LLC and Nor Cal Courier & Legal Services (“EFSP”) and the undersigned attorney(s) (“Subscriber”) regarding the authorization of EFSP personnel to file documents through the File & ServeXpress system in connection with the San Francisco Superior Court (the “Court”) as an E-Filing Service Provider utilizing the File & ServeXpress system on behalf of the Subscriber.

By signing this Agreement, Subscriber and EFSP [agree to be bound by the terms and](http://lexisnexis.com/fileandserve/agreement/) conditions of the File & ServeXpress, LLC Agreement located at <https://secure.fileandservexpress.com/agreement.htm>.

Also by signing this agreement, Subscriber and Nor Cal Courier & Legal Services also agree that it is Subscriber’s responsibility to notify Nor Cal Courier & Legal Services if there is any Fee Waiver on file for the party they are filing behalf of. Failure to do so may incur Statutory fees from the court and it will be the Subscriber’s responsibility to pay them and/or request any refund from the court.

This Agreement may be executed by EFSP or Subscriber in several counterparts, which together constitute one final agreement as if signed by all parties and each counterpart shall be deemed to be an original. This Agreement may be terminated immediately by any party including File & ServeXpress, through written notification to all parties. File & ServeXpress reserves the right to update the terms and conditions of the File & ServeXpress, LLC agreement through written notification to all parties.

If you are in agreement with the terms of this Agreement, please indicate your acceptance by signing below. E-mail a scanned version of the signed document to [dataintegrity@fileandservexpress.com](mailto:dataintegrity@fileandservexpress.com) and retain the signed original on file at the address of the EFSP.

EFSP

Name: NorCal Courier & Legal Services Title: EFSP – E-FILING SERVICE PROVIDER

Date: \_\_\_November 22, 2014\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ATTORNEY (for multiple attorneys, enter the first attorney’s information here and list additional attorneys on an accompanying page or spreadsheet)

Firm Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Firm Street: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Firm City, State Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bar Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

State of Licensure: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

eMail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_